

Garrett Soil Conservation District Supervisors Meeting

November 21, 2022 7:05 PM

Participants

- Smokey Stanton, Board Chair
- Kristen Enlow, Board Vice Chair
- William Buckle, Board Member, Farm Bureau
- Chad Bucklew, District Conservationist
- Seth Metheny, District Manager

Meeting Topics

- Call to Order
- District Manager's Report
- Chairman's Report
- District Conservationist's Report
- Old Business
- New Business
- Adjourn

Call to Order

The meeting was called to order at 7:05 PM. The original meeting on November, 15 was canceled because of weather conditions.

Kristen Enlow motioned to accept the minutes from October 18, 2022. William Buckel seconded the motion and it passed unanimously.

District Manager's Report

- Administrative Assistant contract and position description.
William Buckel motioned to approve the contract, Kristen Enlow seconded the motion and it passed unanimously. The position description still needs to be approved.
- MDA Planners update - Jillian Wood has accepted the position and will begin with Garrett SCD on December 14, 2022.
- 2023 Annual Work Plan - DM has requested assistance from the Board of Supervisors on developing the districts work plan. DM can develop workload expectations and goals for staff but needs assistance in developing district activities and community education/outreach.
- District payment procedure - The proposed payment procedure needs to be worked on and approved.
- Sedimentation & Erosion Fee Schedule - The fee schedule that Allegany County uses was reviewed and discussed. DM will meet with Randy Storey to review the Allegany County fee schedule and determine the feasibility of a similar fee schedule for Garrett County.
- District Activity - The District was able to take possession of a robotic total station. Staff members attended in-person trainings for the robotic total station and attended a Technician Workshop

Chairman's Report

- Garrett County Extensions Office has sent three nominations to the State Selection Committee but may not be able to review the names until January, 2023

District Conservationist's Report

- Eric McTaggart is the new Acting State Conservationist.
- There is no update on Local Work Group meetings.
- The general EQIP allocation for MD is \$10.7 million for FY2023
- The Garrett Soil Conservation Technician position has not been posted on USAJOBS yet.
- Garrett SCD staff and DC attended an Envirothon training to assist local teams on October 15th.

Old Business

- MASCD dues - The dues are tentatively approved but needs to be reflected in the budget.
- Submit the approved FY23 Chesapeake & Atlantic Coastal Bays 2012 Trust Fund - Contract was mailed to MDA Headquarters

New Business

- MOU Modification #1, Erosion & Sediment Control Plans contractor funding - The modification was mailed to MDA Headquarters.

Adjourn

- William Buckel motioned to adjourn, Kristen Enlow seconded the motion and it passed unanimously. The meeting was adjourned at 9:35 PM