

MINUTES OF GARRETT SOIL CONSERVATION DISTRICT SUPERVISORS' MEETING

August 16, 2022

The meeting was called to order at 7:17 p.m. by Chairman Smokey Stanton. Kris Enlow and Bill Buckel were present. Katharine Dubansky phoned into the meeting. Chad Bucklew and Chris Herbert were also in attendance.

The minutes from the June 21, 2022 Board Meeting and the July 19, 2022 Non-Public Work Session were approved as read.

Boal and Associates provided a Balance Sheet, Profit and Loss Sheet, Profit and Loss Budget vs Actual, and a Profit and Loss Detailed Sheet.

District Manager's report presented to the Board:

- Willie Lantz received his 3rd Notice on providing names for our Board member position.
- Chris mentioned that the Dam Mowing and Inspections was completed and awaiting MDE's report.
- Chris notified the Board of the status for the MDA positions (Regional Manager, Regional Ag Complaint Planner, Garrett Planner, and Garrett DM. The Board will not have anyone on the panel for any of the positions in Garrett County.

Chairman's Report from Smokey:

- Smokey and Chris met with Brian Boal and he now has a better understanding of what the Board is asking of him in the reports. Brian is ok with his Letter of Engagement to be on a month-to-month basis, until the Board can select an Admin Assistant.
- Smokey signed the Modification to the MOU for the Plan Reviewer and it was mailed to Annapolis.

Chad :

- The activity report provided showed the current work status of the current jobs.
- Chad's DC Report is forthcoming.

Old Business:

- County Plans Protocol & Going Forward – When it comes to the fees, more info is needed like how the plans are received in the neighboring counties and what for salaries/fees are charged in Allegany and Washington. The Board has met with Kevin Null, County Administrator, in the past and they may need to do that again. Chris will ask Randy if there is an MOU with the County.
- The draft version of the Position Description for the Admin Assistant was provided.

New Business

- We held the last interview for the Admin Assistant before the Board meeting. We then held a discussion on the candidates, how to create an offer, and how to negotiate the offer. There was a lot of discussion on health care, fringe benefits, and the salary range.

Public Comment:

- There was no Public Comment this month.

The public meeting was adjourned at 9:33 pm to enter an Executive Session.